



# Emerson Park Academy

25th August 2023

Dear Parents/Carers

The School re-opens to all students from Monday 4<sup>th</sup> September 2023 with the first two days (Monday / Tuesday) being staggered, with all students asked to arrive on site no earlier than 11.30am, and then from Wednesday 6<sup>th</sup> September 2023 all students should be on site no later than 8:30am. See below for more details:

## **Monday 4<sup>th</sup> September and Tuesday 5<sup>th</sup> September**

All students are to arrive on site no earlier than 11:30am in full school uniform and locate where their form is based for this Academic year. All students must be sat in their form rooms by 11:50am.

Transport for London (TfL) and our local bus providers have confirmed today the following departure times for their 650 & 656 bus services for these two days.

Route 656 - x2 buses will leave Gallows Corner, Tesco at **10:50 & 10:55am**

Route 650 - x 4 buses will leave North Street, Romford at **10:47, 10:50, 10:53 & 10:56am**

## **Wednesday 6<sup>th</sup> September**

Mr McGuinness wrote to existing Parents/Carers at the end of the last academic year regarding the changes to the school day. Our school day now runs from **8:40am to 3:10pm**. Therefore, I would like to encourage all students from Wednesday to be on site at least 10 minutes before this as they are expected to be sat in their Form rooms from at 8:40am. Any student(s) arriving to school after 8:40am will be required to sign in via reception and will be marked as 'late to school'.

Transport for London (TfL) and our local bus providers have confirmed the following departure times for their 650 & 656 bus services from Wednesday 6<sup>th</sup> September 2023.

Route 656 - x2 buses will leave Gallows Corner, Tesco at **07:48 & 07:50am**

Route 650 - x 4 buses will leave North Street, Romford at **07:51, 07:53, 07:55 & 07:57am**

Finally, can I please ask you all from the outset to encourage your children to catch the earliest available bus as a prompt arrival to school and Form time each morning is crucial to the smooth running of the school. Numerous key messages are shared with the students, vital parts of our PSHE curriculum are delivered via Zoom sessions and we hold Year group assemblies in the mornings which are delivered by external providers and other key staff during this time.

Kind regards

**Mr Mark Hope**

SLT – Responsibility for Attendance & Punctuality

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