Go4Schools – Parents Guide

To access the parent homepage, please follow these steps:

- Go to the website at <u>www.go4schools.com</u>
- Click on the Login button at the top right, then select Parents login.

If you have not logged on to Go4Schools before:

- Click on the First-time User? link under the login box.
- Enter the email address that you provided to the school when you completed the registration documents for your child. A link to set your password will be sent to this email address.

If you are an existing user:

- Log in using the email address that you have provided to the school.
- If you have forgotten your password, there is a Forgotten your password? link under the login box. In this situation, enter your email address and the system will send you a link to reset your password.

Once you have logged in you will have access to your child's information and data which can be viewed in the following order by clicking on the icons located on the left of the page.

Overview

This shows information for the current day with links to the timetable, attendance, homework due and a behaviour overview chart. You can click on these titles to jump to the relevant sections.

Attendance

This will provide you with a breakdown of your child's attendance throughout the academic year.

Behaviour

Information about behaviour incidents and pride points, as well as any detentions issued for after school. Go4schools will send an email at 6.00pm on the day any behaviour incident has occurred or pride points have been issued.

Homework

This shows ongoing tasks and previous homeworks set throughout the year. Clicking on a task title will show you the full details, plus any links and resources. Only students can tick tasks off as 'Done', but you can see when they have done so. Go4schools will send an email at 4.00pm on the day any homework has been set.

Inbox

Go4schools will send emails to your inbox regarding any behaviour incidents, including pride points that have taken place during the day and notification when homework has been set.

Progress

A descriptive progress statement will be given here based on pupil performance during assessments throughout the academic year.

Reports

Here you will find links to all reports from the current academic year.

Timetable

You child's full timetable for the week, including attendance marks. You can click back and forth through the weeks.

There is the option of viewing information from previous years, where available. This can be located by clicking on the drop-down arrow beside the current academic year (below the student's name at the top of the page).

Go4schools App

You can also access information via the Go4schools App. You can only access the App, once you have signed in for the first time via the Go4schools website. Please note, 'Reports' cannot be viewed via the App.