



Emerson Park Academy

December 2023

Dear Parents and Carers,

End of term arrangements

Tuesday, 19th December 2023 is the last day of the autumn term. Arrangements for the day are detailed below:

08:40	Registration
09:10	Timetabled lesson (Period 1)
10:15	Timetabled lesson (Period 2)
11:15 – 11:40	Extended break time
11:40 – 12:35	Timetabled lesson (Period 3)
12:35 – 12:40	Form time
12:40	End of school day

The bus companies have been advised and will be on site at 12.40pm.

New Year arrangements

The school re-opens on Thursday, 4th January 2024. Pupils are to return to school on this day at the normal time.

I would like to wish you and your family a very Merry Christmas and a Happy New Year and I look forward to welcoming pupils back after the Christmas holidays.

Yours sincerely,

Scott McGuinness
Head Teacher

Wych Elm Road, Hornchurch, Essex RM11 3AD

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