



Emerson Park Academy

1st May 2024

Dear Parent/Carer,

It gives me great pleasure to welcome you and your child to Emerson Park Academy. It is our intention to do all that we can to make the transfer from primary to secondary as smooth as possible.

To enable us to have the correct information for your child, along with the necessary forms and agreements, the school uses an online system named Applicaa. This allows us to obtain the information we require for your child to be fully prepared for their first weeks at Emerson Park Academy. You will shortly be sent an email from Applicaa with login details to the online system so that the necessary forms can be completed.

Mrs Mallen, Head of Year 7 will oversee the transition process and during the summer term the school will be having an induction day for the new year 7 cohort where they will be able to familiarise themselves with the school in preparation for September.

If you have any queries or questions regarding the transition process, please do not hesitate to contact us at admissions@emersonparkacademy.org.

My staff and I look forward to welcoming you and your child to Emerson Park Academy.

Yours sincerely

Scott McGuinness
Head Teacher

Wych Elm Road, Hornchurch, Essex RM11 3AD

Telephone: 01708 475285 | Fax: 01708 620963 | Website: www.emersonparkacademy.org | Email: info@emersonparkacademy.org

Head Teacher: Mr Scott McGuinness BSc (Hons), PGCE, PGDip(Ed), NPQH