



## Students must.....

### All students must:

- Read and fully understand the JCQ Information for Candidates. See the academy website: [Emerson Park Academy - Information for candidates](#). Emerson Park Academy has a duty to report any breach of regulations to the awarding bodies which can result in disqualification from all subjects.
- Check all the details on your Individual Candidate Timetable (issued prior to written exams) and report any errors to the Exams Office immediately
- Inform the academy, via the Exams Office, of any event for which special consideration might be sought from the Awarding Bodies (e.g. illness before or during an exam, bereavement or other trauma, disadvantage or disturbance during an exam).
- Read and fully understand the Information for Candidates NEA (Non-Exam Assessment) and NEA appeals process.
- Check that you have been issued the correct exam paper for each exam.
- Read the instructions of each exam paper very carefully.