Emerson Park Academy

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Head Teacher: Mr S McGuinness

ICT Technician

36 hours per week (Monday to Friday) x 52 weeks per year

Grade: GLWC SO1 Point 23 – 25 (£39,519 - £40,575)

Required to start as soon as possible; an experienced and highly organised technician with 1st and 2nd line IT desktop support experience to join a highly motivated and successful ICT team to support all users, manage/administer/maintain the school's network/systems, provide whole school technical support and carry out trouble shooting. It is essential that candidates who apply for this role are able to demonstrate, amongst others, the following:

- Strong customer service focus
- Ability to prioritise effectively
- Proven experience in first and second line IT desktop support
- Ability to work in a team and report to a line manager
- Ability to use own initiative
- Hold relevant qualifications

Candidates must also be able to demonstrate an understanding with good technical working knowledge of networks and IT systems in a school environment.

- Windows Server 2022 – Active Directory User and Group Management, GPO, DHCP, DNS
- Windows 11
- MS Office 2024 – (MS Office Suite including Word & Excel)
- General knowledge of Office 365
- Knowledge and experience of Google Apps for Education
- Working experience of School MIS system (SIMS)
- General Knowledge of Virtual Machine (Hyper-V manager)
- General knowledge of Wireless Network system (Ruckus and UniFi - Ubiquiti)
- Knowledge of Microsoft Deployment Toolkit (MDT) - not essential
- General Web Publishing

Applications are invited from people who enjoy working with young people and technology in a very busy environment and who can work independently under pressure. The successful candidate will be required to abide by the school policy for safeguarding children including undergoing an enhanced Data Barring Service check.

We can offer you:

- A happy, welcoming environment where children enjoy coming to school to learn
- Friendly, supportive and enthusiastic staff
- Excellent opportunities to further develop your skills

A full and comprehensive induction programme is followed for all new staff.

Emerson Park is a successful and oversubscribed 11-16 Secondary school in the London Borough of Havering. We are set in pleasant surroundings on the edge of the green belt with close proximity to both countryside and central London. We are fortunate to benefit from talented and hardworking staff, supportive parents and committed Governors and enthusiastic students. The academy has a traditional ethos and enjoys a good reputation in the area.

Applications can be submitted online by visiting https://ats-haveringschools.jgp.co.uk and locating this vacancy. If you wish to discuss the position or arrange a visit to the school please contact the Head's PA, Miss Buchanan.

Closing date for applications Friday 6th November 2026